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**GRANTLEY, SAWLEY, SKELDING AND EAVESTONE PARISH COUNCIL**  
**MINUTES OF A PARISH COUNCIL MEETING**

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DATE: Tuesday 9<sup>th</sup> July 2013  
TIME: 19.30 hrs  
LOCATION: Grantley Village Hall  
PRESENT: Councillors John Scannell (Chairman), Martin Kirbitson (Vice-Chairman), June Learoyd and Martin Soley.  
IN ATTENDANCE: Iona Taylor (Clerk)

**1. WELCOME**

Councillor Scannell welcomed all those present to the meeting.

**2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA – none.**

**3. PUBLIC QUESTIONS OR STATEMENTS – none.**

**4. APOLOGIES**

Apologies were received and accepted from Councillors Lumb and Kitchen due to work commitments. Apologies were also received from County and District Councillor Margaret Atkinson and Ted Flexman.

**5. MINUTES OF THE LAST MEETING**

The minutes of the following meetings were approved and signed:

- Parish Council meeting on 16<sup>th</sup> May 2013.
- 2013 Annual Parish Council meeting.

**6. ITEMS CARRIED FORWARD FROM THE LAST MEETING**

**6.1 Grantley bus shelter valuation / insurance policy.**

The Clerk reported that she has not yet been able to obtain a valuation on the bus shelter, but will approach Chris Pitt (a former Sawley resident) to see if he is able to help.

**6.2 Trees on Sawley Village Green and Grantley Playing Field – no progress to be reported.**

**7. PARKING ON SAWLEY VILLAGE GREEN**

A discussion was held about the issues surrounding access to Glebe Cottage and the parking area in front of the Village Hall, including the following points:

- Concerns about additional traffic generated by Glebe Cottage's current business use as a holiday cottage were noted.
- The owners of Glebe Cottage have acknowledged that they do not have an access right over the village green in previous correspondence. The previous owners of the property did not access it using a motor vehicle.
- Councillor Kirbitson will establish when the school was constructed.
- The area of hard standing in front of the Village Hall has been as such, in accordance with its previous use as the school's playground, for a considerable period of time and should not therefore have been included in the Village Green registration as it is not an area of Open Green Space.
- Advice on this issue has been received from YLCA on a number of previous occasions. They have recommended that the Parish Council seek the advice of a solicitor specialising in this area of law.
- A timeline of events connected to this issue should be drawn up so as to enable proper consideration of the issue.
- Councillor Soley will review the Clerk's file on this issue to give an informal opinion on how to proceed.

**8. CONTINUATION OF OIL CLUB**

It was resolved that the Parish Council should continue to support the Oil Club by funding the Clerk to act as co-ordinator and that Councillors should try to generate additional interest from local residents.

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**9. PARISH CARETAKER**

**9.1 2013/14 contract.**

It was agreed that the contract with The Walled Garden Scheme should not be renewed, but that DTMS should instead be appointed as caretaker until 31<sup>st</sup> March 2014.

**9.2 Tasks to be undertaken.**

- Clean windows on Grantley bus shelter.

**10. SAWLEY PLAY EQUIPMENT**

**10.1 Installation.**

It was noted that the expected date for installation to begin is 22<sup>nd</sup> July 2013.

**10.2 Funding for project.**

The Clerk reported that she has been unable to identify any sources of grant funding for the play equipment project, mainly due to the Council's significant reserves which could be used for this purpose.

**10.3 Sawley Special Project / Archive Project Funding.**

It was resolved that the remaining funds from the Sawley Millennium Archive project (£506.24) should be used to contribute to the cost of the new play equipment. The corresponding HSBC bank account (number \*\*\*\*4933) will then be closed.

**11. PARISH ROOM PROCEEDS**

**11.1 Sawley Church Clock.**

The following information has been received from Time Assured Ltd who have carried out the recent overhaul of the clock:

"Our clockmaker visited St Michael & All Angels' Church yesterday, Thursday 4<sup>th</sup> July. We fitted new brackets, and tested the strike system. For nearly two hours we continuously took the Clock through numerous Striking cycles and it works exactly how it was designed. Mrs Watson (churchwarden) visited later in the afternoon to listen to the strike.

In terms of striking an audible note the correct number of times at the correct time, the clock is functioning correctly."

It was agreed that this marks a satisfactory conclusion to the project and that further works to make the note louder are not required.

**12. HIGHWAYS**

**12.1 Sawley bus shelter and bay.**

It was noted that the shelter has now been installed and the bay created. A sign is still missing on the post.

**12.2 Consultation on continuation of bus services.**

It was agreed that the Parish Council should respond to this consultation by emphasising to North Yorkshire County Council how important local bus routes are, especially to elderly people wanting to access services such as doctors etc.

It will be requested that the stop in Sawley be moved to the new bus bay.

**12.3 Maintenance of Back Lane, Grantley.**

The following message from Highways North Yorkshire has been received:

"The Inspector will carry out a full inspection of this lane as soon as can be arranged following which orders will be raised to clear all overhanging vegetation that is the responsibility of the Area Office.

I am grateful to the Parish Council for being proactive and contacting the property owner in Low Grantley requesting they clear and cut back their vegetation and if you could supply me with the details of address etc then I am happy to support the Parish Council by sending out a formal notice to the resident which requests them to carry out these works and advises that should they fail to do so then NYCC may carry out the works and they would be liable for all costs incurred."

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12.4 Highways capital programme 2013/14 and 2014/15.

Details of this programme were noted, including proposals for a surface treatment scheme on the road from Low Grantley to Lower Holborn Bridge. Councillors expressed surprise at funds being allocated to this stretch of road due a perception that there are other areas that would have benefitted more from improvement works. Councillor Scannell will visit the road and report back to the Council.

12.5 Updated highways fault sheet.

An updated sheet, including the following points was noted:

<i>Ref.</i>	<i>Fault</i>	<i>Update / Status</i>
G&S 2-12	The Way to 'Birmham' Rocks – incorrect signage at end of Sawley Moor Lane.	17.5.13 – Unacceptable delays caused by contractor. Now ordered. Will be in within 3 months. Check 17.8.13.
G&S 4-12	Request for road narrows sign at bank between Grantley and Risplith.	4.7.13 – progress report requested.
G&S 3-13	Condition of Lowgate Lane, Sawley.	3.4.13 – Concerns also raised by Mr Terry, resident on Lowgate Lane. Followed up with HNY 4.7.13.
G&S 4-13	Potholes on Hebden Bank, Sawley.	27.3.13 – Inspector to attend. Once the inspection is complete orders will be raised with our contractors for all defects that meet intervention criteria for completion in the new financial year
G&S 5-13	Conditon of road from B6265 to Smaden Head Farm.	13.3.13 – Inspector to visit and arrange for any defects meeting criteria to be made safe. 4.7.13 – Questioned why cattle grid at junction with B6265 filled in with concrete when previously advised would be replaced.
G&S 6-13	Erosion of road surface between Sawley and Pinfold House.	4.7.13 – outcome of inspection requested.
G&S 7-13	Potholes near Sawley Hall.	15.5.13 – Inspector to attend and determine if works required.

It was resolved that the following items should be reported to Highways North Yorkshire:

- Pothole on bend near St. George's Court, Grantley.
- Holes near grate in Risplith, pushing traffic in to hall entrance.

12.6 Response from Ripon Motor Club re. complaint about event in April 2013.

A detailed response has been received in response to a complaint about traffic through Low Grantley during a Motor Club event earlier this year. This has been forwarded to the complainant. It was agreed that this is a satisfactory outcome and the matter is now closed.

**13. CORRESPONDENCE**

13.1 Correspondence list.

The Clerk reported on items received, including a survey of community halls being carried out by Harrogate Borough Council to which she had already provided a response.

13.2 Wildflowers on common land.

Councillor Lumb has been approached about potentially rare orchids and wildflowers located on common land in the parish.

It was agreed that copies of the Commons Registration maps and registers should be obtained so that the owner can be contacted.

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**14. FINANCIALS**

**14.1 Financial report.**

It was resolved that the following report be approved and recorded:

*Bank Balances as at 4/7/13:*

HSBC Current a/c - ****9716	£1,077.61
HSBC Savings a/c - ****9208	£11,659.22
HSBC Special Projects a/c - ****4933	£506.15
HSBC Parish Room Proceeds Current a/c - ****1839	£0.00
HSBC Parish Room Proceeds Savings a/c - ****1847	£22,140.58
HSBC Sawley Small Grants Scheme a/c - ****2224	£2,480.58
Santander Bond	£50,000.00
Skipton Interest on bond a/c	£1,101.35
Cambridge Interest on bond a/c	£549.64
<b>TOTAL</b>	<b>£89,515.13</b>

*Payments to be approved and recorded:*

<i>Payee</i>	<i>Details</i>	
Grantley Village Hall	Hall Hire on 12.3.13	£30.00
Playforce Ltd	50% Deposit on Sawley Play Equipment	£8,192.34
HMRC	PAYE - May 2013	£60.80
Iona Taylor	Clerk - May 2013	£352.93
HMRC	PAYE - June 2013	£32.00
Iona Taylor	Clerk - June 2013	£192.68
<b>TOTAL</b>		<b>£8,860.75</b>

*Receipts to be recorded:*

<i>Received From</i>	<i>Details</i>	
North Yorkshire County Council	LEADER Instalment (Caretaker)	£192.02
Grantley Village Hall	Noticeboard Contribution	£460.00
Walled Garden Scheme	Reimbursement of Overpayment	£160.80
HMRC	VAT Reimbursement (1/4/13 - 30/4/13)	£184.00
HMRC	VAT Reimbursement (1/5/13 - 31/5/13)	£1,432.33
<b>TOTAL</b>		<b>£2,429.15</b>

**14.2 Signatories on the Council's bank accounts.**

It was resolved that all serving Councillors should be signatories on the Council's accounts.

**15. PLANNING APPLICATIONS**

**15.1 Consultations on applications – none.**

**15.2 Comments on applications sent to Harrogate Borough Council since the last meeting – none.**

**15.3 Decisions and updates on applications, appeals and enforcement investigations.**

<i>Reference</i>	<i>Proposal</i>	<i>Update / Decision</i>
Planning Enforcement: 12/00197/PR15 and 12/00196/PR15	Alleged works to entrance of field and laying of hardcore to create a car park which in turn may damage supply of springwater, ref refused application for detached storage building, car parking spaces and vehicular access and works to widen driveway and change of use as field as car park.	No works done at time of enforcement officer's visit.
6.51.11.I.FUL 13/00824/FUL	Erection of agricultural building (revised scheme) at The Old Stables, Risplith.	Passed
6.42.36.I.FUL 13/00975/FUL	Installation of 4 rooflights and feature truss and glazed façade to existing single storey at Old Hall Farm, Grantley.	Passed.

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6.42.26.F.FUL 13/00931/FUL	Erection of single storey extension at High Barn, Grantley.	Passed.
13/01303/REP	Replacement planning permission for 6.51.92.B.FUL (expiry date 08.07.2013), conversion of outbuildings to form additional living accommodation at Ashfield Farm, Sawley.	Passed.
6.42.36.H.FUL 12/04376/FUL	Formation of tennis court to replace outdoor riding arena with the erection of 2m high fence at Old Hall Farm, Grantley.	Passed.

**16. NEXT MEETING**

The next meeting was confirmed as being on 19<sup>th</sup> September 2013 at 19.30 hrs in Sawley Village Hall.

**17. ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

- Grasscutting
- PAYE

Meeting closed at 20.58 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

**SIGNED:** ..... (Chairman)

**DATE:** .....